



**Draft MINUTES OF THE ANNUAL GENERAL MEETING OF THE CHILTERN
CONSERVATION BOARD HELD ON WEDNESDAY 17th October 2012 at The Clare
Foundation, Saunderton HP14 4BF**

COMMENCING AT 10.00 AM AND CONCLUDING AT 10.40 PM

MEMBERS PRESENT

Member	Appointing Body
Appointed by Local Authorities	
Cllr Anna Badcock	South Oxfordshire District Council
Cllr Roger Emmett	Wycombe District Council
Cllr Marion Mustoe	Central Bedfordshire Council
Cllr David Nimmo Smith	Oxfordshire County Council
Cllr Brian Norman	Three Rivers District Council
Cllr Richard Pushman	Buckinghamshire County Council
Cllr Ian Reay	Dacorum Borough Council
Cllr Chris Richards	Aylesbury Vale District Council
Cllr Jeremy Ryman	Chiltern District Council
Cllr Bill Storey	Hertfordshire County Council
Cllr Alan Walters	South Buckinghamshire District Council

Appointed by the Secretary of State	
Mike Fox (Chairman)	Secretary of State
Bettina Kirkham	Secretary of State
Dr Simon Mortimer	Secretary of State
Ray Payne	Secretary of State
Helen Tuffs	Secretary of State
John Willson	Secretary of State

Elected by Parish Councils	
Cllr John Griffin	Oxfordshire
Cllr Margaret Jarrett	Hertfordshire
Cllr Barbara Wallis	Buckinghamshire

Officers	
Deirdre Hansen	Clerk to the Board
Steve Rodrick	CCB Chief Officer
Chris Smith	CCB Finance Officer
Colin White	CCB Planning Officer

1. ELECTION OF CHAIRMAN

It was RESOLVED that Mike Fox be elected Chairman of the Board for the ensuing year

MIKE FOX took the CHAIR

2. ELECTION OF VICE CHAIRMAN

It was RESOLVED that Ian Ray be elected Vice Chairman of the Board for the ensuing year.

3. DECLARATIONS OF INTEREST

No declarations of interest were declared.

4. APOLOGIES FOR ABSENCE / CHANGES IN MEMBERSHIP

Apologies were received from Dr. Heather Barrett-Mold, Cllr Mary Goldsmith, Cllr Julia Wells and Cllr David Barnard

5. Minutes of the meeting 19/10/11.

The minutes of the meeting of 19th October 2011 were signed by the Chairman as a true record once John Willson was added to the attendees.

6. Public Question Time.

No members of the public were present.

7. Proposal to change the composition of Sub Committees.

The meeting discussed the proposal to adjust the composition of any sub committees to reflect the changed composition of the full Board based on the proportionality of the appointing bodies.

The meeting also discussed a change of the date that the AGM is held.

The Board DECIDED to defer the adjustment of the composition of sub committees and the date of meetings to the Executive Committee, who will make recommendations to the Board.

8. Election of Members to the Executive Committee

10.25 Roger Emmett arrived.

It was RESOLVED that the following members were elected to the Executive Committee:

Local Authority Representatives (5)

Cllr Marion Mustoe

Cllr Richard Pushman

Cllr Ian Ray

Cllr Jeremy Ryman

Cllr Alan Walters

Cllr Bill Storey was co-opted to the committee

Parish Council Representatives (2)
Shirley Judges
John Griffin

Secretary of State Representatives (2)
Mike Fox
After an election Ray Payne was appointed.

9. Election of members to the Planning Committee

It was RESOLVED that the following members were elected to the Planning Committee:

Local Authority Representatives (5)
Cllr David Barnard
Cllr Roger Emmett
Cllr Brian Norman
Cllr Chris Richards
Cllr Alan Walters

Parish Council Representatives (2)
Margaret Jarrett
Barbara Wallis

Secretary of State Representatives
John Willson
Bettina Kirkham

8. Date of the next Annual General Meeting

The date of the next Annual General Meeting of the Board TBC

The meeting closed at 10.40 am.

The Chairman.....